

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
High School Board Room**

September 10, 2012

CONSENT AGENDA



IN PURSUIT OF EXCELLENCE

1. The Administration recommends approval of the bills to be paid as of September 10, 2012. (VI, A)
2. The Administration recommends accepting the resignation of the following certificated staff:
Natalie Deacon, Long-Term Substitute Health and Physical Education Teacher, Southern Lehigh High School, effective no more than 60 days after August 28, 2012.
3. The Administration recommends approval of the following student teacher placements:
Colleen Atkinson, Elementary Education, DeSales University, with *Nicholas Weaver*, Joseph P. Liberati Intermediate School, from October 22, 2012 to December 7, 2012.
Susan Hoffman, Elementary Education, DeSales University, with *Tricia Anderson*, Joseph P. Liberati Intermediate School, from October 22, 2012 to December 7, 2012.
Kevan Garvin, Physical Education, West Chester University, with *Devon Hagy*, Southern Lehigh Middle School, from August 28, 2012 to October 18, 2012.
4. The Administration recommends approval of the following increment requests, effective September 1, 2012:
Meredith Dapsis, Bachelors +30 to Masters
Bethene Graf, Masters to Masters +15
Dianna Riegel, Masters to Masters +15
Anne Snyder, Masters +15 to Masters +30
Matthew Wehr, Bachelors +30 to Masters
5. The Administration recommends approval of the following substitute teacher for the 2012-2013 school year (*pending receipt of required documentation*): (VIII, A-5)
Mara Lambert, Elementary Education
6. The Administration recommends approval of the following staff for the 2012-2013 school year (*pending receipt of required documentation*): (VIII, B-1)
Patty Lynn-Helmick, Part-Time Cafeteria Worker (3.5 hour), Hopewell Elementary School, at an hourly rate of \$13.73, effective September 11, 2012. Ms. Lynn-Helmick will fill the position due to the transfer of *Wendy Krupa*.
Cheryl Schaedler, Part-Time Cafeteria Worker (4.5 hour), Joseph P. Liberati Intermediate School, at an hourly rate of \$13.73, effective September 11, 2012. Ms. Schaedler will fill the position of *Diane Vardaro*.
Mara Lambert, Instructional Assistant (3 hour), Joseph P. Liberati Intermediate School at an hourly rate of \$17.12, effective September 6, 2012. Ms. Lambert will fill the position due to the retirement of *Debbie Hufgard*.
Mara Lambert, Substitute Instructional Assistant, at an hourly rate of \$15.31.
Ruth Kugelman, Substitute Secretary, at an hourly rate of \$14.67.
7. The Administration recommends accepting the resignation of Christa (Burke) Paul, Instructional Assistant, Joseph P. Liberati Intermediate School, effective September 3, 2012.
8. The Administration recommends approval for the extension of FMLA Leave for Patricia Hayes, Instructional Assistant, Southern Lehigh Middle School, for up to a maximum of 12 weeks (*originally approved for the 2011-2012 school year at the May 21, 2012 Board meeting*).

9. The Administration recommends approval of unpaid leave of the following staff:
Judith Lynch, Instructional Assistant, Joseph P. Liberati Intermediate School, on October 4 and 5, 2012.
10. The Administration recommends approval of Justin Kocis, Assistant to the Coordinator of Athletic Services for the 2012-2013 fall sports season, at a stipend of \$1,666.66 (pro-rated). This amount represents 50% of the stipend for this position. (VIII, C-1)
11. The Administration recommends approval of the following athletic event workers for the 2012-13 school year according to the wage policy for ancillary employees (*pending required documentation*):
- Steven Barnes
Melody Davis
Stephanie Donald
Donald Harakal
Jeffrey Hershey
Lisa Kurtz
Wayne Langsdorf
Constance Manfredo
Jesse Mead
Alison McPeek
Kate Miller
Michael Miller
Deborah Pulizzano
Mary Rockel
Jon Walters
Elaine Weiser
12. The Administration recommends approval of the following extra-curricular advisors at \$48.55** per session for the 2012-2013 school year:
- | | |
|--------------------------|----------------------------------|
| <u>Blaze Meyers</u> | Builders Club Co-Advisor |
| <u>Alison Bauer</u> | Builders Club Co-Advisor |
| <u>Ronnette Mays</u> | MathCounts |
| <u>Stephanie Kerrick</u> | Tales from the Trails Co-Advisor |
| <u>Edward Williams</u> | Tales from the Trails Co-Advisor |
| <u>Heather Toto</u> | MS Yearbook Co-Advisor |
| <u>Susan Grazio</u> | MS Yearbook Co-Advisor |
- **The stipend listed is for the 2011-2012 school year and the 2012-2013 stipend will be determined after the 2012-2013 school year begins.*
13. The Administration recommends approval of the following staff for the Peak Program at \$48.55** per session for the 2012-2013 school year:
- Brett Assise
Alison Bauer

Nancy Beitler
Anita Benedix
Anne Cooper
Lorraine Frasch
Rosemary Grube
Kristen (Englehardt) Heydt
Stephanie Kerrick
Jennifer Kindt
Dana Kleppinger
Susan MacIntyre
David Marchek
Ronnette Mays
Michael Pauling
Corry Robbins
Francisco Rodriguez
Virginia Rothenberger
Anne Snell
Janet Solley
Krista Sterner
Christopher Strobl
Holly Walker
Tara Walter
Lynn Yocum

***The stipend listed is for the 2011-2012 school year and the 2012-2013 stipend will be determined after the 2012-2013 school year begins.*

14. The Administration recommends approval of the following dance chaperones at \$46.62 per event for the 2012-2013 school year:

Brett Assise
Alison Bauer
Anita Benedix
Spencer Cameron
Anne Cooper
Lorraine Frasch
Stephanie Hantz
Patricia Hayes
Ann Higgins
Stephanie Kerrick
Jennifer Kindt
Dana Kleppinger

Susan MacIntyre

David Marchek

Ronnette Mays

Blaze Meyers

Lindsay Miller

Michael Pauling

Francisco Rodriguez

Virginia Rothenberger

Christopher Strobl

Heather Toto

Holly Walker

Donald West

Lynn Yocum

15. The Administration recommends approval of the following fitness center workers for the 2012-2013 school year:

Keith Binkley, Fitness Center Monitor, at \$14.03 per hour

Brian Souerwine, Fitness Center Monitor, at \$14.03 per hour

Kate Miller, Fitness Center Substitute, at \$14.03 per hour

Stefanie Martin, Fitness Center Specialist, at \$26.99 per hour